

**NOTICE OF MEETING OF
THE BOARD OF DIRECTORS OF THE
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of the Houston Ship Channel Security District will hold a public meeting on **Tuesday, July 9, 2024 at 2:00 p.m. at the Greater Houston Port Bureau, Training Room, 4400 Highway 225, Suite 200, Deer Park, Texas.**

HOUSTON SHIP CHANNEL SECURITY DISTRICT


Eric Bass, Secretary

**AGENDA
July 9, 2024**

The Board shall consider the following matters and take any action appropriate with respect to such matters:

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| 1. Call to Order | <i>Chair Scheibe</i> |
| 2. Public Comment | <i>Chair Scheibe</i> |
| 3. Approval of Minutes of May 14, 2024 Meeting | <i>Secretary Bass</i> |
| 4. Chair's Comments on Industry Regulations and Related Matters | <i>Chair Scheibe</i> |
| 5. Request from Harris County for Approval of Time Extension for all FY 2021 PSGP IJs | <i>Lt. David Jasper</i> |
| 6. Request from Harris County for Approval of Budget Adjustment for FY 2021 PSGP IJ #2 (Marine & Dive Unit Equipment and Training) | <i>Lt. David Jasper</i> |
| 7. Request from Harris County for Approval of Budget Adjustment for FY 2023 PSGP IJ #5 (Air Operations Section Equipment) | <i>Lt. David Jasper</i> |
| 8. Request for funding from Harris County for Bridge4PS Contract Renewal | <i>Lt. David Jasper</i> |
| 9. Presentation of the Audit Report for Fiscal Year Ending December 31, 2023 | <i>Michelle Townes</i> |
| 10. Appeal by Valero Houston Refinery for Waiver of Penalty and Interest on Delinquent Assessment | <i>Angela Gonzalez</i> |
| 11. Review Memorandum regarding Electronic Storage of District Records and Approval of Resolution Adopting Records Retention Schedules and Policies and Procedures for Electronic Storage of District Records | <i>Daniel Ringold</i> |

12. Request from Records Management Officer to destroy certain records of the District *Daniel Ringold*
13. Legal Report – Schwartz, Page & Harding, LLP *Daniel Ringold*
14. Status Report – Greater Houston Port Bureau
a. Administrative and Financial Reports *Angela Gonzalez*
b. Assessment Update *Angela Gonzalez*
c. Education Update *Angela Gonzalez*
d. Management and Outreach Report *Eric Carrero*
15. Status Report – City of Baytown *Lt. Mark Freeman*
16. Status Report – City of Houston *Scott Berry*
17. Status Report – Harris County
a. Universal Services – CTS *Bo Garces*
b. Engineering *Greg Karr*
c. Sheriff’s Office *Lt. David Jasper*
18. Status Report – Texas Department of Public Safety *Marisa Brusuelas*
19. Status Report – U.S. Coast Guard
Gary Messmer
Tyson Muniz
Larry Johnson
Keiton Moore
20. Status Report – U.S. DHS/CISA *Julio Gonzales*
Jeremy Hansen
21. Recess to Executive Session to Deliberate Regarding Any of the Following: *Chair Scheibe*
a. Matters relating to security devices and personnel or security audits pursuant to §551.076 Texas Government Code;
b. Emergency response providers, risk of vulnerability assessments, encryption codes and security keys for communications systems, information prepared for the United States, information relating to critical infrastructure, and information relating to security systems, all pursuant to §418.183(f), Texas Government Code; and
c. To consult with the District’s attorney pursuant to matters authorized by §551.071, Texas Government Code, including proposed settlement agreement in connection with pending litigation:
22. Reconvene in Open Session and Take Any Action Regarding Items Discussed in Executive Session *Chair Scheibe*

23. Consider Items for Future Meeting Agendas

Chair Scheibe

24. Adjourn

Chair Scheibe

Next Meeting – August 13, 2024

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the Districts attorney at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.