

**NOTICE OF MEETING OF
THE BOARD OF DIRECTORS OF THE
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of the Houston Ship Channel Security District will hold a public meeting on **Tuesday, March 12, 2024, at 2:00 p.m. at the Greater Houston Port Bureau, Training Room, 4400 Highway 225, Suite 200, Deer Park, Texas.**

HOUSTON SHIP CHANNEL SECURITY DISTRICT


Eric Bass, Secretary

**AGENDA
March 12, 2024**

The Board shall consider the following matters and take any action appropriate with respect to such matters:

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| 1. Call to Order | <i>Chair Scheibe</i> |
| 2. Public Comment | <i>Chair Scheibe</i> |
| 3. Approval of Minutes of February 13, 2023 Meeting | <i>Secretary Bass</i> |
| 4. Chair's Comments on Industry Regulations and Related Matters | <i>Chair Scheibe</i> |
| 5. Acceptance of Qualifications Statements, Bond, Oaths of Office and Election Not to Disclose Certain Information and Swearing in of Directors | <i>Diana Miller</i> |
| 6. Election of Officers of the Board: Chairman, Vice Chairman, Treasurer, Secretary, Assistant Secretary | <i>Chair Scheibe</i> |
| 7. Appointment of a Port Security Grant Program (PSGP) Funding Support Review Committee | <i>Chair Scheibe</i> |
| 8. Authorize the Greater Houston Port Bureau to research unclaimed property and to prepare and file Unclaimed Property Report as of as of March 1, 2024 | <i>Diana Miller</i> |
| 9. Engagement of Auditor to audit the District's financial records for the Fiscal Year Ending December 31, 2023 | <i>Angela Gonzalez</i> |
| 10. Legal Report – Schwartz, Page & Harding, LLP | <i>Daniel Ringold</i> |
| 11. Status Report – Greater Houston Port Bureau | |
| a. Administrative and Financial Reports | <i>Angela Gonzalez</i> |
| b. Assessment Update | <i>Angela Gonzalez</i> |
| c. Education Update | <i>Angela Gonzalez</i> |

- d. Management and Outreach Report *CAPT. Eric Carerro*
- 12. Status Report – City of Baytown *Lt. Mark Freeman
Chief Derrick Gaskin*
- 13. Status Report – City of Houston *Scott Berry*
- 14. Status Report – Harris County
 - a. Universal Services – CTS *Bo Garces*
 - b. Engineering *Greg Karr*
 - c. Sheriff’s Office *Lt. David Jasper*
- 15. Status Report – Texas Department of Public Safety *Marisa Brusuelas
Hilary Martinez*
- 16. Status Report – U.S. Coast Guard *Gary Messmer
Tyson Muniz
Larry Johnson
Keiton Moore*
- 17. Status Report – U.S. DHS/CISA *Julio Gonzales
Jeremy Hansen*
- 18. Recess to Executive Session to Deliberate Regarding Any of the Following: *Chair Scheibe*
 - a. Recess to Executive Session to Deliberate Regarding Any of the
 - b. Matters relating to security devices and personnel or security audits pursuant to §551.076 Texas Government Code;
 - c. Emergency response providers, risk of vulnerability assessments, encryption codes and security keys for communications systems, information prepared for the United States, information relating to critical infrastructure, and information relating to security systems, all pursuant to §418.183(f), Texas Government Code; and
 - d. To consult with the District’s attorney pursuant to matters authorized by §551.071, Texas Government Code, including proposed settlement agreement in connection with pending litigation:
- 19. Reconvene in Open Session and Take Any Action Regarding Items Discussed in Executive Session *Chair Scheibe*
- 20. Consider Items for Future Meeting Agendas *Chair Scheibe*
- 21. Adjourn *Chair Scheibe*

Next Meeting – April 9, 2024

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the Districts attorney at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.