

**NOTICE OF MEETING OF
THE BOARD OF DIRECTORS OF THE
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Attached hereto is a copy of the Agenda of the Meeting of the Board of Directors of the Houston Ship Channel Security District to be held on **Tuesday, November 14, 2023 at 11:00 am. at the Battleground Golf Course, 1600 Georgia Ave. Deer Park, TX 77536**

HOUSTON SHIP CHANNEL SECURITY DISTRICT


Eric Bass, Secretary

**AGENDA
November 14, 2023**

The Board shall consider the following matters and take any action appropriate with respect to such matters:

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| 1. Call to Order | <i>Chair Scheibe</i> |
| 2. Public Comment | <i>Chair Scheibe</i> |
| 3. Welcome and Opening Comments to the 14 th Annual Meeting | <i>Chair Scheibe</i> |
| 4. Approval of Minutes of October 10, 2023 Meeting | <i>Secretary Bass</i> |
| 5. Presentation of the Audit Report for Fiscal Year Ending December 31, 2022 | <i>Michelle Townes</i> |
| 6. Engage McCall Gibson Swedlund and Barfoot PLLC to prepare an audit report for Fiscal Year Ending December 31, 2023 | <i>Michelle Townes</i> |
| 7. Chairman's Annual Report to the Board | <i>Chair Scheibe</i> |
| 8. Treasurer's Annual Report | <i>Treasurer Pace</i> |
| 9. Recess Regular Meeting to Conduct Public Hearing on 2023 Plan of Assessment | <i>Chair Scheibe</i> |
| 10. Reconvene and Call to Order Regular Meeting | <i>Chair Scheibe</i> |
| 11. Consider and Rule on any Objections to 2023 Plan of Assessment | <i>Chair Scheibe</i> |
| 12. Adoption of Resolution Adopting 2023 Plan of Assessment | <i>Daniel Ringold</i> |

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| 13. Authorize the Greater Houston Port Bureau to Prepare the 2023 Assessment Roll and Mail Assessment Invoices | <i>Daniel Ringold</i> |
| 14. Appointment of Assessment Appeals Committee | <i>Chair Scheibe</i> |
| 15. Approval of the 2023 Annual Operating Budget | <i>Chair Scheibe</i> |
| 16. Payment of Bills | <i>Angela Gonzalez</i> |
| 17. Schedule for Election of Directors for the 2024-2026 Term | <i>Angela Gonzalez</i> |
| 18. Approval of Eighth Amended and Restated Interlocal Agreement with the City of Baytown | <i>Daniel Ringold</i> |
| 19. Approval of Letter Agreement with the City of Houston for 2023 Security Projects and 2024 Security Services | <i>Daniel Ringold</i> |
| 20. Approval of Twelfth Amendment to the Interlocal Agreement with Harris County for 2023 Security Projects and 2024 Security Services | <i>Daniel Ringold</i> |
| 21. Approval of an Agreement with the Port of Houston Authority for a Port Security Donation of \$61,675 and to Maintain an Information Sharing Hub for Physical and Cyber Security | <i>Daniel Ringold</i> |
| 22. United States Coast Guard request for funding of 5 th year Area Maritime Security Plan update. | <i>Gary Messmer</i> |
| 23. Harris County Sherriff's Office request for reconsideration of local share funding support for purchase of 3 drones (\$14,816.00). | <i>Lt. David Jasper</i> |
| 24. Harris County Sherriff's Office request for FY2020 PSGP IJ#2 Marine and Dive Unit Equipment Budget adjustment | <i>Lt. David Jasper</i> |
| 25. Harris County Sherriff's Office request for FY2020 PSGP grant extension | <i>Lt. David Jasper</i> |
| 26. Legal Report – Schwartz, Page & Harding, LLP | <i>Daniel Ringold</i> |
| 27. Adjourn | <i>Chair Scheibe</i> |

Next Meeting – December 12, 2023

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the Districts attorney at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.