

**NOTICE OF MEETING OF
THE BOARD OF DIRECTORS OF THE
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Attached hereto is a copy of the Agenda of the Regular Meeting of the Board of Directors of the Houston Ship Channel Security District to be held on **Tuesday, September 8, 2020 at 2:00 p.m.** Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular public meeting **via telephone conference call** pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. **The telephone conference call phone number is 1-877-304-9269 and the access code is 946103#.** All members of the public may participate in the meeting via telephone conference call.

HOUSTON SHIP CHANNEL SECURITY DISTRICT


Eric Bass, Secretary

**AGENDA
September 8, 2020**

The Board shall consider and discuss the following matters and take any action appropriate with respect to such matters:

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| 1. Call to Order, including explanation of telephone conference call meeting procedures | <i>Chair Scheibe/Daniel Ringold</i> |
| 2. Public Comment | <i>Chair Scheibe</i> |
| 3. Approval of Minutes of August 11, 2020 Regular Meeting | <i>Secretary Bass</i> |
| 4. Chair's Comments on Industry Regulations and Related Matters | <i>Chair Scheibe</i> |
| 5. Report from the 2020 Operation & Maintenance Committee | <i>Director Burke</i> |
| 6. Report from the 2020 Assessment and Budget Committee | <i>Director Burke</i> |
| 7. Request by Texas Parks and Wildlife Department for up to \$69,880 for Operational Support of Marine Security Patrols for 2021 | <i>Lt. Jennifer Weaver</i> |
| 8. Request by The Greater Houston Port Bureau for a 2% Annual Increase in Administrative Services Fees Beginning FY2021 | <i>CAPT. Bill Diehl</i> |
| 9. Adoption of Order Calling Hearing on 2020 Plan of Assessment, Including Proposed Plan of Assessment, and Authorize Provision of Notice to Facility Owners of October 13, 2020 Hearing Date | <i>Daniel Ringold</i> |

10. Legal Report – Schwartz, Page & Harding, LLP *Daniel Ringold*
11. Status Report – Greater Houston Port Bureau
a. Administrative and Financial Reports *Al Cusick*
b. Assessment Update *Al Cusick*
c. Education Update *Al Cusick*
d. Management and Outreach Report *CAPT Bill Diehl*
12. Status Report – City of Baytown *Det. Russell White*
Asst. Chief Victor Medrano
13. Status Report – City of Houston *Scott Berry*
14. Status Report – Harris County
a. Universal Services – CTS *Bo Garces*
b. Engineering *Greg Karr*
c. Sheriff’s Office *Lt. Jeffery Easthagen*
15. Status Report – Texas Department of Public Safety *Marisa Brusuelas*
Hilary Martinez
16. Status Report – Texas Game Wardens – TPWD *Capt. Jennifer Weaver*
17. Status Report – U.S. Coast Guard *Gary Messmer*
18. Status Report – U.S. DHS/CISA *Julio Gonzales*
19. Recess to Executive Session to Deliberate Regarding Any of the
Following: *Chair Scheibe*
a. Matters relating to security devices and personnel or security audits
pursuant to §551.076 Texas Government Code;
b. Emergency response providers, risk of vulnerability assessments,
encryption codes and security keys for communications systems,
information prepared for the United States, information relating to critical
infrastructure, and information relating to security systems, all pursuant to
§418.183(f), Texas Government Code; and
c. To consult with the District’s attorney pursuant to matters authorized by
§551.071, Texas Government Code, including proposed settlement
agreement in connection with pending litigation:
20. Reconvene in Open Session and Take Any Action Regarding Items
Discussed in Executive Session *Chair Scheibe*
21. Consider Items for Future Meeting Agendas *Chair Scheibe*
22. Adjourn *Chair Scheibe*

Next Meeting – October 13, 2020
Public Hearing on FY2020 Plan of Assessment – October 13, 2020

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the Districts attorney at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.