

**NOTICE OF MEETING OF
THE BOARD OF DIRECTORS OF THE
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Attached hereto is a copy of the Agenda for the Regular Meeting of the Board of Directors of the Houston Ship Channel Security District to be held on **Tuesday, September 10, 2019 at 2:00 p.m. Greater Houston Port Bureau, 4400 Highway 225, Suite 200, Deer Park, Texas.** The Board of Directors may adjourn into Executive Session during the meeting.

HOUSTON SHIP CHANNEL SECURITY DISTRICT



Eric Bass, Secretary

AGENDA

The Board shall consider and discuss the following matters and take any action appropriate with respect to such matters:

- | | |
|--|-------------------------|
| 1) Call to Order | <i>Chair Scheibe</i> |
| 2) Appearances | <i>Chair Scheibe</i> |
| 3) Approval of Minutes of August 13, 2019 Meeting | <i>Secretary Adamec</i> |
| 4) Chair's Comments on Industry Regulations and Related Matters | <i>Chair Scheibe</i> |
| 5) Report from the 2019 Assessment & Budget Committee | <i>Director Aalund</i> |
| 6) Consider Adoption of Order Calling Hearing on 2019 Plan of Assessment, Including Proposed Plan of Assessment, and Authorize Provision of Notice to Facility Owners of October 15, 2019 Hearing Date | <i>Daniel Ringold</i> |
| 7) Consider Request by the Area Maritime Security Committee (AMSC) – UAV/Drone Subcommittee to Approve \$10,825 for a Part 107 Knowledge Test Preparation Class | <i>John McClain</i> |
| 8) Legal Report – Schwartz, Page & Harding, LLP | <i>Daniel Ringold</i> |
| 9) Status Report – Greater Houston Port Bureau | |
| a) Administrative and Financial Reports | <i>Al Cusick</i> |
| b) Assessment Update | <i>Al Cusick</i> |
| c) Education Update | <i>Al Cusick</i> |
| d) Project Management Update | <i>Bill Diehl</i> |

- e) Management and Outreach Report *Bill Diehl*
- 10) Status Report – City of Baytown *Russell White*
- 11) Status Report – City of Houston *Rick Retz*
- 12) Status Report – Harris County
 - a) Universal Services *Patrick Gonzales*
 - b) Engineering *Greg Karr*
 - c) Sheriff's Office *Lt. Jeffery Easthagen*
- 13) Status Report – Texas Game Wardens – TPWD *Lt. Jennifer Weaver*
- 14) Status Report – Texas Department of Public Safety *Kathryn Watson/
Megan Munroe*
- 15) Status Report – U.S. Coast Guard *USCG Sector*
- 16) Recess to Executive Session to Deliberate Regarding Any of the Following: *Chair Scheibe*
 - a) Matters relating to security devices and personnel or security audits pursuant to §551.076 Texas Government Code;
 - b) Emergency response providers, risk of vulnerability assessments, encryption codes and security keys for communications systems, information prepared for the United States, information relating to critical infrastructure, and information relating to security systems, all pursuant to §418.183(f), Texas Government Code; and
 - c) To consult with the District's attorney pursuant to matters authorized by §551.071, Texas Government Code, including proposed settlement agreement in connection with pending litigation
- 17) Reconvene in Open Session and Take Any Action Regarding Items Discussed in Executive Session *Chair Scheibe*
- 18) Consider Items for Future Meeting Agendas *Chair Scheibe*
- 19) Adjourn

Next Meeting – October 15, 2019

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the Districts attorney at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.