

**NOTICE OF MEETING OF
THE BOARD OF DIRECTORS OF THE
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Attached hereto is a copy of the Agenda for the Regular Meeting of the Board of Directors of the Houston Ship Channel Security District to be held on **Tuesday, September 11, 2018 at 2:00 p.m. Greater Houston Port Bureau, 4400 Highway 225, Suite 200, Deer Park, Texas.** The Board of Directors may adjourn into Executive Session during the meeting.

HOUSTON SHIP CHANNEL SECURITY DISTRICT



Todd Adamec, Secretary

AGENDA

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| 1. Call to Order | <i>Chair Scheibe</i> |
| 2. Appearances | <i>Chair Scheibe</i> |
| 3. Approval of Minutes of August 14, 2018 Meeting | <i>Secretary Adamec</i> |
| 4. Chair's Comments on Industry Regulations and Related Matters | <i>Chair Scheibe</i> |
| 5. Report from the 2018 Assessment & Budget Committee | <i>Treasurer Blanchard</i> |
| 6. Report on Funding Results of 2018 Port Security Grant Program Applications | <i>Al Cusick</i> |
| 7. Consider Adoption of Order Calling Hearing on 2018 Assessment Plan, Including Proposed Plan of Assessment, and Authorize Provision of Notice to Facility Owners of October 16, 2018 Hearing Date | <i>Daniel Ringold</i> |
| 8. Consider Approval of Agreement with JAG Investigations, Inc. for a 2-day Seminar to be Conducted on November 28-29, 2018 Covering Legal Open Source Research at a Cost of \$14,000 Plus Expenses | <i>Chair Scheibe</i> |
| 9. Legal Report – Schwartz, Page & Harding, LLP | <i>Daniel Ringold</i> |
| 10. Status Report – Greater Houston Port Bureau | |
| a. Financial and Investment Reports | <i>Al Cusick</i> |
| b. Assessment Update | <i>Al Cusick</i> |
| c. Program Management Update | <i>Mike Cunningham</i> |

- d. Management and Outreach Report *Bill Diehl*
- 11. Status Report – City of Baytown *Russell White*
- 12. Status Report – City of Houston *Rick Retz*
- 13. Status Report – Harris County *Doug Adkinson*
 - a. Central Technology Services – Patrick Gonzales
 - b. Engineering – Greg Karr
 - c. Sheriff’s Office – Sgt. Jeffrey Easthagen
- 14. Status Report – Texas Parks and Wildlife Department *Capt. Eric Minter*
- 15. Status Report – U.S. Coast Guard *Gary Messmer*
- 16. Recess to Executive Session to deliberate regarding any of the following:
 - a. Matters relating to security devices and personnel or security audits pursuant to §551.076 Texas Government Code;
 - b. Emergency response providers, risk of vulnerability assessments, encryption codes and security keys for communications systems, information prepared for the United States, information relating to critical infrastructure, and information relating to security systems, all pursuant to §418.183(f), Texas Government Code; and
 - c. To consult with the District’s attorney pursuant to matters authorized by §551.071, Texas Government Code.
- 17. Reconvene in Open Session and Take Any Action Regarding Items Discussed in Executive Session *Chair Scheibe*
- 18. Consider Items for Future Meeting Agendas *Chair Scheibe*
- 19. Adjourn

Next Board Meeting and Public Hearing on Assessment Plan – October 16, 2018

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the District’s attorneys at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.