


**NOTICE OF MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Attached hereto is a copy of the Agenda of the Regular Meeting of the Board of Directors of the Houston Ship Channel Security District to be held on **Tuesday, May 8, 2018 at 2:00 p.m. at the Port Houston, Port Coordination Center, 111 East Loop South, Houston, Texas.** The Board of Directors may adjourn into Executive Session during the meeting.

**HOUSTON SHIP CHANNEL SECURITY DISTRICT**



Todd Adamec, Secretary

**AGENDA  
May 8, 2018**

- |   |                            |
|---|----------------------------|
| 1. Call to Order  | <i>Chair Scheibe</i>       |
| 2. Appearances  | <i>Chair Scheibe</i>       |
| 3. Approval of Minutes of April 10, 2018 Meeting  | <i>Secretary Adamec</i>    |
| 4. Chair's Comments on Industry Regulations and Related Matters   | <i>Chair Scheibe</i>       |
| 5. First Quarter Financial Report   | <i>Treasurer Blanchard</i> |
| 6. First Quarter Investment Officers Report   | <i>Treasurer Blanchard</i> |
| 7. Update on FY2018 Port Security Grant Program (PSGP)  | <i>Gary Messmer</i>        |
| 8. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Assessments and authorize collection of delinquent assessments beginning July 1, 2018 | <i>Daniel Ringold</i>      |
| 9. Legal Report – Schwartz, Page & Harding, LLP   | <i>Daniel Ringold</i>      |
| 10. Status Report – Greater Houston Port Bureau   |                            |
| a. Financial and Investment Reports   | <i>Al Cusick</i>           |
| b. Education/Training   | <i>Al Cusick</i>           |
| c. Assessment Update  | <i>Al Cusick</i>           |
| d. Project Management Update  | <i>Mike Cunningham</i>     |
| e. Management and Outreach Report   | <i>Bill Diehl</i>          |
| 11. Status Report – City of Baytown   | <i>Russell White</i>       |
| 12. Status Report – City of Houston   | <i>Rick Retz</i>           |

- 13. Status Report – Harris County *Doug Adkinson*
  - a. Central Technology Services – *Patrick Gonzales*
  - b. Engineering – *Greg Karr*
  - c. Sheriff’s Office – *Lieutenant Gary Harrison*
  
- 14. Status Report – Texas Game Wardens – TPWD *Captain Eric Minter*
  
- 15. Status Report – U.S. Coast Guard *Gary Messmer*
  
- 16. Recess to Executive Session to Deliberate Regarding any of the Following: *Chair Scheibe*
  - a. Matters relating to security devices and personnel or security audits pursuant to §551.076 Texas Government Code;
  - b. Emergency response providers, risk of vulnerability assessments, encryption codes and security keys for communications systems, information prepared for the United States, information relating to critical infrastructure, and information relating to security systems, all pursuant to §418.183(f), Texas Government Code; and
  - c. To consult with the District’s attorney pursuant to matters authorized by §551.071, Texas Government Code.
  
- 17. Reconvene in Open Session and Take Any Action Regarding Items Discussed in Executive Session *Chair Scheibe*
  
- 18. Consider Items for Future Meeting Agendas *Chair Scheibe*
  
- 19. Adjourn

**Next Meeting – June 12, 2018**  
**1717 Turning Basin Drive, Suite 200, Houston, TX 77029**

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the Districts attorney at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.***