

**NOTICE OF MEETING OF
THE BOARD OF DIRECTORS OF THE
HOUSTON SHIP CHANNEL SECURITY DISTRICT**

Attached hereto is a copy of the Agenda for the Regular Meeting of the Board of Directors of the Houston Ship Channel Security District to be held on **Tuesday, September 12, 2017 at 2:00 p.m. at the Shell Learning Center, Mustang Building, Suite 280, 4400 Highway 225, Deer Park, Texas.** The Board of Directors may adjourn into Executive Session during the meeting.

HOUSTON SHIP CHANNEL SECURITY DISTRICT



Todd Adamec, Secretary

AGENDA

1. Call to Order *Chair Scheibe*
2. Appearances *Chair Scheibe*
3. Acceptance of Qualification Statement, Bond, Oath of Office and Election Not to Disclose Certain Information and Swearing In of Director Niels Aalund (Harris County) *Daniel Ringold*
4. Discuss training requirements for Directors pursuant to the Texas Open Meetings Act and the Texas Public Information Act. *Daniel Ringold*
5. Discuss conflicts disclosure statement reporting requirements memorandum for Directors *Daniel Ringold*
6. Approval of Minutes of July 11, 2017 Meeting *Secretary Adamec*
7. Chair's comments on industry regulations and related matters *Chair Scheibe*
8. Discussion regarding funding and criteria for maritime security analyst position(s) with the Texas Department of Public Safety State Fusion Center *Chair Scheibe*
9. Report from the 2017 Assessment & Budget Committee *Treasurer Blanchard*
10. Discussion and Possible Adoption on Order Calling Hearing on 2017 Assessment Plan, Including Proposed Plan of Assessment, and Authorize Provision of Notice to Facility Owners of October 17, 2017 Hearing Date *Daniel Ringold*

11. Discussion and Possible Action on Request from Harris County Central Technology Services for \$139,676.40 in Funds for Solid State Thermoelectric Air Conditioners *Patrick Gonzales*
12. Legal Report – Schwartz, Page & Harding, LLP *Daniel Ringold*
13. Annual review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of Resolution in connection therewith; *Daniel Ringold*
14. Status Report – Greater Houston Port Bureau
 - a. Financial and Investment Reports *Al Cusick*
 - b. Assessment Update *Al Cusick*
 - c. Program Management Update *Mike Cunningham*
 - d. Management and Outreach Report *Bill Diehl*
15. Status Report – City of Baytown *Russell White*
Bill Bayless
16. Status Report – City of Houston *Dennis Storemski*
17. Status Report – Harris County *Doug Adkinson*
 - a. Central Technology Services – Patrick Gonzales
 - b. Engineering – Greg Karr
 - c. Sheriff’s Office – Deputy Jay D’Abbraccio
18. Status Report – Texas Parks and Wildlife Department *Capt. Fred Ruiz*
19. Status Report – U.S. Coast Guard *USCG Sector*
20. Recess to Executive Session to deliberate regarding any of the following:
 - a. Matters relating to security devices and personnel or security audits pursuant to §551.076 Texas Government Code;
 - b. Emergency response providers, risk of vulnerability assessments, encryption codes and security keys for communications systems, information prepared for the United States, information relating to critical infrastructure, and information relating to security systems, all pursuant to §418.183(f), Texas Government Code; and
 - c. To consult with the District’s attorney pursuant to matters authorized by §551.071, Texas Government Code
21. Reconvene in Open Session and Take Any Action Regarding Items Discussed in Executive Session *Chair Scheibe*
22. Consider Items for Future Meeting Agendas *Chair Scheibe*
23. Adjourn

Next Board Meeting and Public Hearing on Assessment Plan – October 17, 2017

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services, are requested to contact the District's attorneys at 713-623-4531 at least three (3) business days prior to the meeting so that appropriate arrangements can be made.