

## MINUTES

**Houston Ship Channel Security District  
Board of Directors Public Meeting**

**Houston, Texas  
March 9, 2010**

A public meeting of the Board of Directors of the Houston Ship Channel Security District was convened on March 9, 2010 at 9:00 a.m. at the offices of the West Gulf Maritime Association (WGMA), Executive Board Room, Third Floor, 1717 East Loop North, Houston, Texas. The following directors were present:

Beth Bowles  
Clayton Curtis  
Greg DeLong  
Harry Englehart, Jr.  
Robin Riley  
Tom Schroeter  
Lawrence Waldron  
Ray Yellig

Richard Henderson, Mark Skobel and Steve Stewart were absent from the meeting.

The Meeting was called to order at 9:10 a.m. by Chairman Robin Riley.

Chairman Riley asked if there were any public comments; there were none.

Director Schroeter welcomed Pat Bellamy to the meeting and thanked him for his leadership in the formation of the Security District.

At 9:12 a.m. Chairman Riley recessed the public session to move to Executive (Closed) Session.

Public Session was reconvened at 10:00 a.m. by Chairman Riley. Chairman Riley asked if there were any corrections or additions to the Minutes of the February 16, 2010 Meeting of the Board of Directors. There were none. Director Bowles moved and Director Schroeter seconded that the Minutes of the February 16, 2010 meeting be approved. Motion passed unanimously.

Chairman Riley announced that the one year and two year terms of office for the Directors of the Security District had been determined with the exception of Zone 1. The following are the terms of office:

Chairman – Robin Riley -1 year (Harris County Mayors and Councils Association)  
Secretary – Thomas G. Schroeter - 1 year (Port of Houston Authority)  
Steve Stewart – 2 years (Harris County)

Zone 1

Clayton Curtis – Oiltanking Houston (TBD)  
Richard Henderson – Exxon Mobil (TBD)

Zone 2

Greg DeLong – 1 year – Westway  
Mark Skobel - 2 years – Valero

Zone 3

Harry Englehardt, Jr. – 1 year – Dow  
Lawrence Waldron – 2 years – Vopak

Zone 4

Ray Yellig – 1 year – Haldor Topsoe  
Beth Bowles – 2 years – Celanese

Director Waldron moved and Director Yellig seconded that the above terms of office as determined thus far be accepted. Motion passed unanimously.

Director Schroeter moved and Director Yellig seconded that Agenda Item Number 6 from the February 16 meeting, which was laid on the table at the February 16, 2010 meeting (Directors Liability Insurance – Resolution Re: Indemnification) be taken from the table. Motion passed unanimously. Director Schroeter gave a brief description of the Resolution and then proposed a motion to pass same. Director Englehardt, Jr. seconded the motion. Motion passed unanimously.

Chairman Riley and the Directors held a discussion regarding the Mission Statement of the District. Directors Bowles, DeLong, Waldron and Curtis volunteered to be on a committee to give their input on the proposed Mission Statement to be presented to the Board of Directors at a future date.

The Directors discussed the budget and the future assessment and collection of monies from the companies in the Houston Ship Channel Security District. Doug Adkinson of Harris County volunteered to help determine whether Harris County could assist the Security District in this process.

Discussion ensued regarding a special meeting of the Board of Directors with Harris County and Houston Ship Channel Security Council personnel regarding information pertaining to Harris County's security infrastructure project. It was decided that March 23<sup>rd</sup> in the afternoon or March 30<sup>th</sup> in the morning would be the two times that the majority of the Directors would be able to attend. Mr. Jeremy Phillips of Harris County stated that he would check with his presenters and get back to Chairman Riley with a firm date for the presentation.

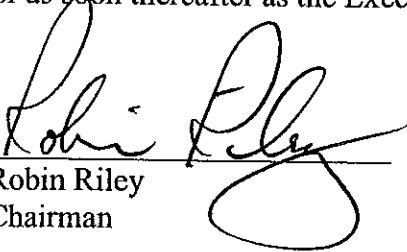
Director Schroeter moved and Director Curtis seconded that the Board of Directors hold a special meeting for a presentation to be made by Harris County and Houston Ship Channel Security Council personnel regarding the security infrastructure project. Date to be determined. Motion passed unanimously.

Director Bowles requested that the officer positions of Vice Chairperson and Treasurer be placed on the Agenda for discussion/voting at the next regular meeting of the Board. Director DeLong seconded the motion. Director Schroeter noted that the statute governing the Security District allows the Directors to create such officer positions as they determine to be appropriate. Passed unanimously.

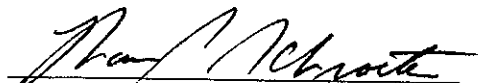
Discussion ensued regarding the time of the meetings. It was suggested that they should commence at 9:30 a.m. and that the Board endeavor to complete the Executive (closed) Session by 10:00 a.m.

Director Waldron moved and Director Curtis seconded that the meeting adjourn. Passed unanimously. Meeting adjourned at 10:30 a.m.

Next meeting April 13 2010 at WGMA. Executive Session 9:30 a.m. Public Session 10:00 a.m. or as soon thereafter as the Executive Session adjourns.



Robin Riley  
Chairman



Thomas G. Schroeter  
Secretary