

MINUTES

Annual Meeting of the Houston Ship Channel Security District Houston, Texas November 12, 2014

The annual meeting of the Houston Ship Channel Security District (“District”) was convened on November 12, 2014, open to the public, at the Houston Marriott Hotel South at Hobby Airport, in accordance with the duly posted Notice of Public Meeting. The roll was called of the officers and members of the Board of Directors as follows:

Todd Adamec, Assistant Secretary
Didier Auber
Lewis Brown
Jimmy Burke
Clayton Curtis, Treasurer
Richard Henderson
Chuck King
Gary Scheibe, Chair
Tom Schroeter, Secretary
Steve Stewart, Vice Chair

and all said persons were present, except Directors Curtis and Stewart, thus establishing a quorum. Also present were CAPT Bill Diehl, USCG (Ret.), P.E., Albert Cusick, and Patrick Seeba of the Greater Houston Port Bureau (GHPB), administrators and program manager for the District.

Call to Order

Chair Scheibe called the meeting to order at 9:30 A.M.

Welcome and Introduction of the Board of Directors

Chair Scheibe welcomed those in attendance to the 5th Annual Meeting of the Houston Ship Channel Security District. He asked each Director and community member present to introduce themselves, identifying their company and, if applicable, the Security Zone they represent.

Opening Comments

Chair Scheibe briefly restated his goals for the Board of Directors (“Board”) of stewardship and an open relationship with the District’s stakeholders, and reiterated the core objectives of the District under his leadership to include provision of security training opportunities for all facility members, enhanced security technologies, land/air/water law enforcement patrols, and operational readiness support for all stakeholders.

Annual Report

Chair Scheibe presented the written annual report to the Directors. Said report was received by the Board, and no action was necessary in connection therewith

Reminder of Public Hearing on the 2014 Plan of Assessment

Chair Scheibe informed those present that the notice of the public hearing on the 2014 Plan of Assessment was mailed on October 15, 2014, to each facility within the District subject to assessment. He encouraged the members to attend and participate in the public hearing to be held on November 18, 2014.

Update on Nominations for Zone Directors

Director Henderson addressed those present regarding his time as a Director and encouraged the members to become active in the governance of the District and volunteer to be on the ballot for the upcoming elections. He then read the slate of candidates received to date and asked the individuals to stand and be recognized as their names were read.

Zone 1 – Brian Blanchard, Southwest Shipyard; Jarrod Boehme, ExxonMobil; Brady Breaux, Mosaic; George Browning, ZXP Technologies

Zone 2 – Carl Holley, Intercontinental Terminals; George Paruch, Valero; Joe Reynolds, Chevron Phillips

Zone 3 – Duane Campbell, Vopak; Gary Scheibe, Shell

Update – City of Baytown

The Board deferred receipt of a report from the City of Baytown, as no representative of the City of Baytown was present.

Update – City of Houston

Richard Retz provided a status update on behalf of the City of Houston (“City”). He advised that the City continues to fly regular air security patrols and training exercises over the District, which are made possible through the District’s financial support in defraying a portion of the fuel cost for the two helicopters used to fly such patrols. He further advised that the City was able to expand its presence within the District in 2014 with fuel and maintenance support from the District for the Houston Police Department’s (HPD) Marine unit. Mr. Retz played a short video for those in attendance demonstrating the capabilities HPD’s District-supported assets.

Update – Harris County

Doug Adkinson introduced Major Michael Wong, who presented a report on the land, water and air patrol activity provided within the District by the Harris County Sheriff’s Office.

Mr. Shing Lin of Harris County's Information Technology Center presented a status update and timeline for the County's technology refresh of the Houston Ship Channel Surveillance System (HSCSS).

Update – USCG Sector Houston-Galveston

CAPT Brian Penoyer spoke about the Coast Guard's regional partnerships and the District's invaluable role in his mission to establish unity of effort in both prevention and response scenarios. He reaffirmed his dedication to the District's mission and to increasing inter-agency cooperation at all levels.

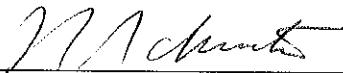
Questions from the Floor

Chair Scheibe next asked whether there were any questions or comments from the floor regarding the matters presented today by the District and its law enforcement partners. None were presented.

Adjourn

Upon motion made by Director King, which was seconded by Director Adamec, the meeting was adjourned at 10:35 A.M.

The above is a correct copy of the Minutes of the November, 2014 annual meeting of the Houston Ship Channel Security District



Thomas G. Schroeter, Secretary