

MINUTES

**Board of Directors of the
Houston Ship Channel Security District**

**Houston, Texas
October 12, 2010**

The regular meeting of the Board of Directors of the Houston Ship Channel Security District was convened on October 12, 2010 at 9:45 a.m. The meeting was held at ExxonMobil Main Office Building, 2800 Decker Drive, Baytown, Texas. The following Directors were present:

Beth Bowles
Clayton Curtis
Greg DeLong
Harry Engelhardt, Jr.
Richard Henderson
Mark Skobel
Steve Stewart
Lawrence Waldron
Ray Yellig

Chairman Riley arrived at 9:52 a.m.
Director Schroeter arrived at 9:58 a.m.

Vice-Chairman DeLong called the meeting to order at 9:45 a.m. Vice-Chairman DeLong asked if there were any corrections or amendments to the Minutes of the September 14, 2010 Meeting of the Board of Directors. There were none. Vice-Chairman DeLong asked for a Motion to approve the Minutes. Director Yellig moved and Director Skobel seconded that the Minutes of the September 14, 2010, meeting be approved. Motion passed unanimously.

Vice-Chairman DeLong asked if anybody wished to address the Board. Nobody wished to do so.

Discussion was held regarding a Special Meeting to be held by the Board to discuss Security Projects. It was decided that the meeting would be held at 4:00 p.m. on Tuesday, October 19, 2010 at the Greater Houston Port Bureau, 111 East Loop North, Houston, Texas 77029-4325.

Mr. Bruce Birdwell gave an insurance coverage update.

Chairman Riley announced that the Board would host its Annual Luncheon on Friday, December 17, 2010 at a place to be determined. Chairman Riley instructed Captain Bill Diehl to obtain a venue and to invite all members of the District. Lt. Governor David Dewhurst would be guest speaker at the Luncheon.

Chairman Riley asked Captain Bill Diehl of the Greater Houston Port Bureau to give an update on the collections of assessments for the Security District. Captain Diehl informed the Board that all the assessments had been mailed out. To date \$525,000.00 has been received from total assessments of \$5,245,000.00. There were 17 appeals filed. The deadline for filing appeals is

October 22, 2010. Director Curtis asked if EHCMA was assisting in advising their members about the assessments for the Security District, and he was informed that they were not.

Captain Diehl gave an update on the Logo Contest. He stated that he had received calls from a few Junior High Schools asking if they could participate. He advised the callers that the entry level was for High Schools only. Deadline for entry of the logo is October 26, 2010.

Elections for officers were discussed. It was decided that a director from each zone would form an ad hoc committee and would be responsible for working out the rules and the date of the election with the assistance of the Greater Houston Port Bureau. The following directors volunteered to be on the committee:

Zone 1	Richard Henderson
Zone 2	Mark Skobel
Zone 3	Harry Engelhardt, Jr.
Zone 4	Ray Yellig

Chairman Riley suggested that the Annual Meeting of the Board should be held in the month of December. Discussion was also held regarding moving the Board's fiscal year. Director DeLong moved and Director Stewart seconded that the Board's fiscal year run from January 1 through December 31. Motion passed unanimously. Director Clayton moved and Director Schroeter seconded that the Annual Meeting of the Board be moved to December. Motion passed unanimously.

Director Riley recommended to the Board that the Board re-appoint the members of the previous Houston Ship Channel Security Council (8) members and that the presiding president EHCMA be the 9th member. Chairman Riley also suggested that among the revived Council's purposes was to review the Grants and Grant Applications for Rounds 7, 8, 9 and 10. After a brief discussion Director DeLong moved that this item be tabled until the November meeting, Director Engelhardt, Jr. seconded the motion. Motion passed unanimously.

Discussion was held regarding the Board meeting more frequently. Director DeLong stated that he felt that more committees should be formed for the various projects that the Board was involved in and the committees report back to the Board at the monthly meetings. No decision was made regarding this agenda item.

The Agreement between Harris County and the Houston Ship Channel Security District was discussed. It was decided that when the Agreement was completed, Director Schroeter would e-mail same to Directors, Daniel Ringold, Captain Woodring, US Customs, Doug Adkinson, Harris County Attorney Vince Ryan.

At 11:00 a.m. Chairman Riley announced a five minute recess which would be followed by a brief Executive Session.

At 11:10 a.m. Director Schroeter read the following statement:

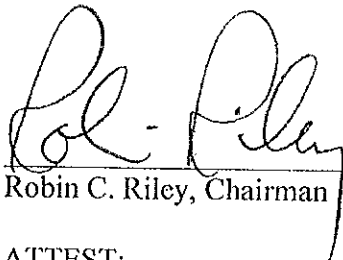
“The Board of Directors of the Houston ship Channel Security District will now convene in a closed meeting, as permitted by the Texas Open Meetings Act and Government code, to deliberate regarding security-related matters. Pursuant to the Government code, the closed meeting shall be recorded. The Board will reconvene in public session after the closed meeting is adjourned.”

The Board reconvened in open session at 11:25 a.m.

Chairman Riley reminded the Board that there would be an Executive Session of the Board of Directors held on Tuesday, October 19, 2010 at 4:00 p.m. at the Greater Houston Port Bureau.

There being no additional business to be discussed, Director DeLong moved and Director Stewart seconded that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 11:28 a.m. Next scheduled meeting of the Houston Ship Channel Security District Board of Directors is Tuesday, November 9, 2010, 9:30 a.m. at Exxon Mobil, Baytown, hosted by Director Henderson, Exxon Mobil.

The above is a correct copy of the Minutes of the October 12, 2010, meeting of the Board of Directors of the Houston Ship Channel Security District.



Robin C. Riley, Chairman

ATTEST:



Thomas G. Schroeter, Secretary

Action Items:

1. Director Schroeter to send Agreement between Harris County and HSCSD to the Board for review and to other persons listed above.
2. Greater Houston Port Bureau to obtain suitable venue for Annual Luncheon on December 17, 2010.